

S.No	Documents Required for Motor Claims		To be arranged by Customer	To be arranged by Dealer
A	Basic Documents (Own Damage Claims)	Vehicle's Insurance Copy	✓	
		Vehicle's RC Copy	✓	
		Driver's Valid Driving Licence Copy	✓	
		Towing Bill if Towing facility used	✓	
		NEFT Detail or Cancelled Cheque in Case of Non Cashless Settlement	✓	
A1		Vehicle Repair Estimate		✓
		Claim form duly filled & signed by Insured (Customer)		✓
		Repair Invoice - Customer's Copy & Insurance Co.'s Copy		✓
		Supplementary Estimate - If Applicable		✓
		Supplementary Assessment Approval from Surveyor - If Applicable		✓
	Survey's Assessment/Approval		✓	
	Survey Report - Intial/Final		✓	
	Satisfaction Voucher Signed by Customer		✓	
B	[Additional Documents] Theft Cases (A+B)	Spot Survey & Report with Photographs	✓	
		FIR Copy if Required	✓	
		Indemnity/Affidavit from Customer to secure for future loss	✓	
		Owner, User and witness statements	✓	
		Non Traceable Report from police	✓	
		Financier Statement (In case of hypothecation)	✓	
		NOC and Form 35 from Financier	✓	
		All Original Keys of Vehicle	✓	
		Vehicle Purchase Invoice	✓	
		Transfer Document for 29, 30 in duplicate	✓	
		Form 26 and affidavit if RC stolen with vehicle	✓	
	FIR of RC Misplaced	✓		
C	[Additional Documents] Major Losses (A+A1+C)	Driver confirmation (Arrest memo, Chargesheet, etc)	✓	
		MLC (Medical Legal Case) of driver	✓	
		Toll receipts (in case of out station case without FIR)	✓	
D	[Additional Documents] Vehicles used in Commercial Operation [Taxi] Theft Case - A+B+D Major Losses - A+A1+C+D	Permit Copy	✓	
		Fitness Certificate	✓	
		Driving License Validity/Driver Badge	✓	